

No. - 28/90/2022-P&PW(B)/8297  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Pension and Pensioners' Welfare

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3<sup>rd</sup> Floor, Lok Nayak Bhavan, Khan Market,  
New Delhi, Dated the 2<sup>nd</sup> October, 2022

**OFFICE MEMORANDUM**

**Subject: Counting of periods spent on training as qualifying service for pension and gratuity under the Central Civil Services (Pension) Rules, 2021.**

The undersigned is directed to say that Department of Pension and Pensioners' Welfare has notified the Central Civil Services (Pension) Rules, 2021 in supersession of the Central Civil Service (Pension) Rules, 1972. In accordance with Rule 22 of the Central Civil Services (Pension) Rules, 2021, in the case of a Government servant who was required to undergo a departmental training before regular appointment to a Group C post and was in receipt of pay in a scale of pay or a stipend or a nominal allowance during such training, the period of such training shall count as qualifying service. In other cases, the Government may, by order, decide whether the time spent by a Government servant under training immediately before appointment to service under that Government shall be counted as qualifying service.

2. Where time spent by a Government servant under training immediately before appointment to service under that Government is counted as qualifying service, interruption due to the training and regular appointment being at different stations, not exceeding the joining time permissible under the rules of transfer, is required to be counted as qualifying service. Where the period of interruption is in excess of joining time due to administrative reasons, such period of interruption in excess of joining time is required to be regularised by grant of leave of the kind due or, if no such leave is due, by grant of extraordinary leave by the Head of Department. The period of interruption regularised by grant of extraordinary leave in such cases is required to be counted as qualifying service.

3. All Ministries/Departments are requested that the above provisions regarding counting of period spent on training and period of interruption due to the training and regular appointment being at different stations, as qualifying service for pension and gratuity under the Central Civil Services (Pension) Rules, 2021 may be brought to the notice of the personnel dealing with the pensionary benefits in the Ministry/ Department and attached/ subordinate offices thereunder, for strict implementation.

  
(S. Chakrabarti)

Under Secretary to the Govt. of India

To  
All Ministries/Departments/Organisations,  
(As per standard list)